May 31, 2011

Memorandum For:

NOAA Deputy Administrators

NOAA Executive Panel

NOAA Heads of Contracting Offices NOAA Chief Information Officers NOAA Chief Financial Officers

From:

Joseph F. Klimavicz

Chief Information Officer and Director for

High Performance Computing and Communications

Mitchell J. Ross

Director, Acquisitions and Grants Office

Manreen E. Wylie

Chief Financial Officer

Subject:

FY11 NOAALink Waiver for - Requirements Less Than \$100K

In order to expedite award of contracts and purchase orders for Fiscal Year 2011, use of NOAALink will be waived for requirements less than \$100,000 which cannot be readily aggregated with other like requirements to total more than \$100,000. This waiver is temporary, for the remainder of Fiscal Year 2011. The \$100,000 minimum size standard applies both to new requirements and to requests already accepted for NOAALink but not yet sent to vendors.

Regardless of the expected price, all new requirements for information technology services, hardware, and software, must still be submitted to the NOAALink program office for review. This review will be completed within 2 business days. When NOAALink returns requirements less than \$100,000, requesters are free to seek services from a field delegate within their organization or from the appropriate acquisition office for their organization.

